

Internship at the United Nations in Ukraine

The United Nations offers young and perspective students a wide range of internship opportunities. Although most internships are unpaid, the World Bank pays an hourly salary to all Interns for the actual hours worked.

Main goals of the internships offered are:

- provide Interns with an opportunity to gain practical work experience related to their academic program or future employment
- to build practical skills and augment research capacity in respective fields;
- develop experience working in an international organization;
- gain exposure to the international development effort;
- deepen the understanding of Ukraine's development priorities and challenges;
- enable the UN Departments to benefit from the work undertaken by Interns

The United Nations Country Team has been working in Ukraine since 1992. Currently 13 International Organizations, Agencies, and Associated Institutions provide assistance at the central and local levels in pursuing sustained economic growth, good governance, rule of law, respect of human rights and other international standards and norms for the sake of the well-being of the people in Ukraine.

Internships are offered by the World Bank, United Nations Development Programme (UNDP), World Health Organization (WHO), the UN Refugee Agency (UNHCR), and the International Organization for Migration (IOM), United Nations Population Fund (UNFPA).

General requirements for the candidate include:

- Ukrainian citizenship;
- Enrollment in a degree programme in a graduate school at the time of application and during the internship; *or* have completed at least three years of full-time studies at a university or equivalent institution towards the completion of a degree, if pursuing their studies in countries where higher education is not divided into undergraduate and graduate stages;
- Proficiency in English, knowledge of Ukrainian and Russian;
- Prior relevant work experience;
- Specialize in a relevant field;
- Computer literacy in standard office applications;
- Excellent interactive and interpersonal skills and the ability to work in a multicultural environment;
- Ability to work fairly, independently and demonstrate initiative and flexibility to effectively benefit from the internship;

- The internships are also open to non-Ukrainian citizens; however, fluency in Russian and/or Ukrainian is a must.

Selection process:

All applications for internships are kept in an international on-line database open for review by professional staff looking for suitable interns. Selection is an ongoing process and only successful applicants will be contacted.

World Bank Country Office Internship Programme

World Bank offers a paid internship for students specializing in a field relevant to the World Bank's operations such as economics, finance, education, public health, social sciences, urban planning, agriculture, private sector development, as well as other related fields.

The Program would be offered for the period of minimum 4 weeks maximum 3 months.

Assignment Period: June 1 - September 30

Applications Submission Period: April 4 – May 4

Candidates Contacted -May 14 - May 18 (only candidates selected for interview will be contacted)

Interviews held and decisions on selection made (May 21- May 25)

The selected candidates would be engaged in development and implementation of the World Bank activities in one of the priority areas of the World Bank in Ukraine, which are improving the business environment and enhancing competitiveness including through investments in public infrastructure; strengthening public sector management; and mitigating social and environmental risks. Addressing the economic and financial crisis and its impact on Ukraine is an additional priority.

Interns are responsible for their own living accommodations.

All applications ([Special application form](#)) must be submitted electronically with reference to "Kyiv Internship Program" to the following e-mail address: ukraine@worldbank.org.

Applications submitted out of Applications Submission Period will NOT be considered.

For further information please contact Victor Zablotskyi: vzablotskyi@worldbank.org, Viktoria Marchenko: vmarchenko@worldbank.org and tel: 490-6671, 490-6672.

World Health Organization (WHO) Internship Programme

Internships are available in a wide variety of areas related to the technical work of WHO.

WHO departments are:

- Family, Women and Children's Health
- General Management and the Office of the Director General
- Polio Eradication, Monitoring and Research
- Health Security and Environment
- Health Systems and Services
- HIV/AIDS, TB, Malaria and Neglected Tropical Diseases
- Information, Evidence and Research
- Noncommunicable Diseases and Mental Health

(for more information please visit:

<http://www.who.int/employment/internship/WHOInterns/en/index.html>)

How to apply

Application Dates and Deadlines

Summer (May to October)

To be considered for a summer internship, applications are accepted between December 1 - January 31 each year.

Winter (November to April)

To be considered for a winter internship, applications are accepted between September 1 - October 31 each year.

Conditions of WHO Headquarters internships

- The duration of WHO internships is between a minimum of 6 weeks to a maximum of 12 weeks. Exceptionally, internships may be extended up to 24 weeks to respond to special academic requirements or particular needs of the receiving programme.
- WHO internships are not paid. Travel costs, travel arrangements (including visas), and living accommodations are the responsibility of the intern or their sponsoring institution.
- Persons related to a WHO staff member, i.e., son/daughter, brother/sister are not eligible for an internship.
- Interns must possess a passport of a WHO Member State.
- WHO Interns must have adequate medical insurance coverage during the entire period of the internships. This medical coverage must include Switzerland.

- Interns may participate only once in the WHO Internship Programme.
- Interns do not have the status of WHO staff members and shall not represent the Organization in any official capacity.
- WHO Interns are not eligible for appointment to any position within WHO for a period of three months following the end of their internship. Any employment with WHO at that point in time shall be subject to established recruitment and selection procedures.

Internships in the WHO regional or country offices

The application links on this website are for internships in Geneva, Switzerland. If you are interested in applying for an internship in one of our regional or country offices where a limited number of internships may be available, please contact that regional office directly by following the links below.

- [WHO African Region](http://www.who.int/about/regions/afro/en/index.html) <http://www.who.int/about/regions/afro/en/index.html>
- [WHO Region of the Americas](http://www.who.int/about/regions/amro/en/index.html) <http://www.who.int/about/regions/amro/en/index.html>
- [WHO South-East Asia Region](http://www.who.int/about/regions/searo/en/index.html) <http://www.who.int/about/regions/searo/en/index.html>
- [WHO Eastern Mediterranean Region](http://www.who.int/about/regions/emro/en/index.html) <http://www.who.int/about/regions/emro/en/index.html>
- [WHO Western Pacific Region](http://www.who.int/about/regions/wpro/en/index.html) <http://www.who.int/about/regions/wpro/en/index.html>

Internships in the WHO Regional Office for Europe

- [List of health topics in the WHO Regional Office for Europe](http://www.euro.who.int/en/what-we-do/health-topics) <http://www.euro.who.int/en/what-we-do/health-topics>
 - [Details of our work in European countries](http://www.euro.who.int/en/where-we-work) <http://www.euro.who.int/en/where-we-work>
- If you have any questions please do not hesitate to contact us at interns@euro.who.int

The World Health Organization receives a very large number of applications each year. Please review our Frequently Asked Questions if you have questions concerning the WHO Internship Programme.

If you have additional questions, please use the email below:

interns@who.int

For further information please visit: <http://www.who.int/employment/internship/interns/en>

United Nations Development Programme (UNDP) Internship Programme

UNDP Office in Ukraine offers a small group of outstanding graduate-level students the opportunity to acquire working experience with UNDP. The internship programme provides a knowledge and understanding of UNDP's goals, principles and activities.

What to expect

Work in a UNDP office and exposure to the UN system and operations, namely:

- Assisting with the organization of conferences, forums, workshops or seminars
- Research work on development subjects

- Writing documents, cataloguing information
- Publishing knowledge storied/best practices
- Other learning and developmental tasks that compliment advanced studies

Duration of Internship

Assignments may vary in length according to the availability and academic requirements of the intern, as well as the needs of UNDP. However, they will normally last no less than four weeks and no more than six months. Internship assignments are available on a part-time and full-time basis throughout the year.

Interns are not financially remunerated by UNDP.

For further information please visit: <http://undp.org.ua/en/internship>

UN Refugee Agency (UNHCR) Internship Programme

Terms of internship:

The internship is for a period of minimum three months (with possibility of further extension).

Please note that internship at UNHCR RR Kyiv is unpaid.

Interns maintain the same working hours as regular staff (9 am to 6 pm; Monday-Friday).

At the end of the Internship the supervisor will indicate whether the terms of the Internship Agreement have been met. If so, Interns will be presented with a letter of reference covering the period of the Internship and a certificate.

CVs for internship in English should be sent to ukrkires@unhcr.org to the attention of Resettlement Associate.

Only if UNHCR wishes to actively pursue your CV, you will be contacted and the date of the interview will be appointed.

For further information please visit:

<http://www.unhcr.org.ua/attachments/article/72/Internships%20with%20UNHCR.pdf>

International Organization for Migration (IOM) Internship Programme

The Internship Programme in IOM targets young, talented students and graduates willing to gain practical experience in a field relevant to the Organization through their involvement in daily working activities in migration-related areas and/or in public international administration. The Internship Programme, through agreements, also targets academic institutions and universities

operating in areas relevant to IOM activities and programmes, thus strengthening the cooperation with active migration policy makers and keeping abreast of the most recent debates, concepts, theories and tools developed on migration related issues.

In general, the Internship Programme aims at attracting talented students and graduates who:

- a) have a specific interest in, or whose studies have covered, areas relevant to IOM programmes and activities;
- b) are holding a scholarship for internship placements in international organizations and/or for whom internship is required to complete their studies; or
- c) are sponsored by governmental/non-governmental institutions and/or academia to work in specific areas relevant to both IOM and the sponsor.
- d) are either students approaching the end of their studies and preparing a thesis, or recently graduated, between 19 and 36 years old, who have less than two years of relevant working experience.

Interns are expected to carry out duties assigned to them by their designated supervisor. The work programme of an intern should be in accordance with the Terms of Reference. The supervisor may request additional duties as the internship evolves due to exigencies of the service.

For further information about how to apply please visit:

<http://www.iom.int/jahia/Jahia/about-iom/recruitment/internships/how-to-apply-internship>

United Nations Population Fund (UNFPA) Internship Programme

The UNFPA Internship Programme offers a small group of outstanding students the opportunity to acquire direct exposure to UNFPA operations. It is designed to complement development-oriented studies with practical experience in various aspects of UNFPA work.

Applicants should have expressed interest in the field of development; ability to adapt to new environments and work with individuals from different cultural backgrounds. Interns work under the supervision of a staff member at UNFPA. The background of the interns is matched with the needs of the organization.

Financial Aspects

Interns do not receive a salary or any other form of remuneration from UNFPA. The costs associated with an intern's participation in the programme must be assumed either by the nominating institution, which may provide the required financial assistance to its students, or by the students themselves, who will have to meet living expenses as well as make their own arrangements for accommodation, travel and other requirements. In addition, applicants must

have medical insurance for the duration of the internship. Proof of insurance will need to be submitted before the internship begins.

Application Procedures for Candidates

UNFPA has established an electronic application management system. This system allows applicants to create a candidate profile, which can be updated regularly.

Applicants interested in participating in UNFPA's Internship Programme at Headquarters in New York should apply through UNFPA's electronic application management system. Please find the link below: <https://erecruit.partneragencies.org/erecruit.html>

Applications are accepted on a rolling basis.

For further information please visit: <http://www.unfpa.org/employment/internship.htm>